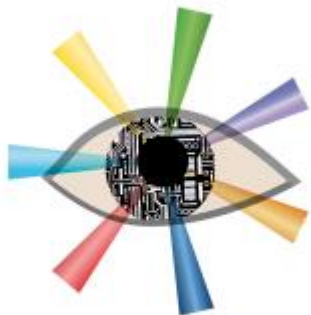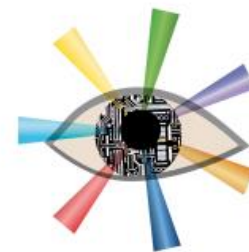# BTEC Level 3 Nationals in Information Technology
Get ready for external assessment

Your quick-reference support guide for teachers and tutors

Information Technology

Why have we created this guide?

We have created this easy-to-use guide to bring together details of all the support materials and key information you can use to help prepare your learners for the external assessments in the Information Technology sector, provided at a unit level.

We would also suggest that you refer to the Instructions for Conducting External Assessments document. This guide provides you with the information you need to carry out external assessments for BTEC Nationals. It takes you through: what you need to do; who's responsible at each stage and; gives additional advice and guidance around best practice. This document can be found here.
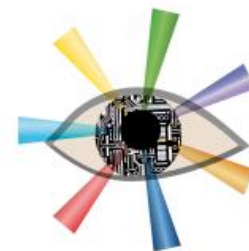
What does this guide provide?

This short guide presents all information below at unit level:

- a breakdown of our existing support

- a list of external assessment dates for summer 2019

- what is new for 2019

Choose your unit…

Unit 1
Information Technology Systems
>

Unit 2
Creating Systems to Manage Information
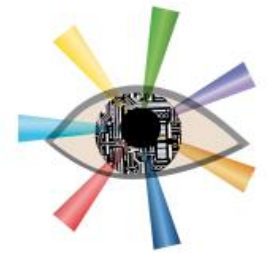>

Unit 11
Cyber Security and Incident Management
>

Unit 14
IT Service Delivery
>

Unit 1: Information Technology Systems

(click on each link to access materials)

Sample assessment support

Sample Assessment Material
(for learners to sit as mocks)

Sample Marked Learner Work
(to see how mark schemes are applied)

a free sample from our student books*

To support preparation for assessment, by clicking **here**

Past papers & reports

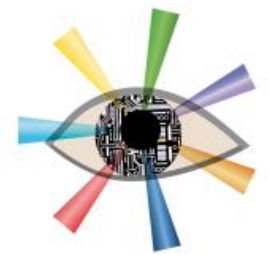| Summer 2017	January 2018
Past paper	**Past paper**
Mark Scheme	**Mark Scheme**
Lead Examiner Report	**Lead Examiner Report**
Summer 2018	
Past paper	
Mark Scheme	
Lead Examiner Report	

* You don't need to buy resources to deliver our qualifications

Unit 2: Creating Systems to Manage Information

(click on each link to access materials)

Sample assessment support

Sample Assessment Material
(for learners to sit as mocks)

Sample Marked Learner Work
(to see how marking schemes are applied)

Administrative Support Guide
(guidance on how to run an assessment)

Past tasks & reports

January 2018

Task

Mark Scheme

Lead Examiner Report

Summer 2018

Task
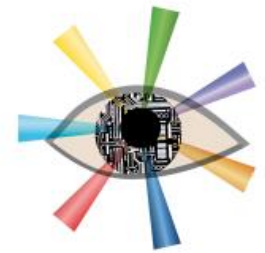
Mark Scheme

Lead Examiner Report

or a free sample from our student books*

To support preparation for assessment, by clicking **here**

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Unit 11: Cyber Security and Incident Management

(click on each link to access materials)

Sample assessment support

Sample Assessment Material
(for learners to sit as mocks)

Sample Marked Learner Work
(to see how marking schemes are applied)

Administrative Support Guide
(guidance on how to run an assessment)

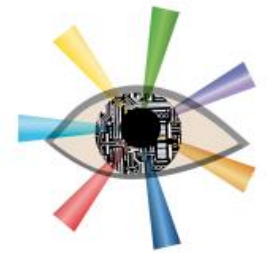## Past tasks & reports

Summer 2018

Task

Mark Scheme

Lead Examiner Report

Information Technology: Learner Workbook

This learner workbook is designed to give learners an introduction to the content listed under the essential content section within the specification for unit 11

Unit 14: IT Service Delivery

(click on each link to access materials)

Sample assessment support

Sample Assessment Material
(for learners to sit as mocks)

Sample Marked Learner Work
(to see how marking schemes are applied)

Administrative Support Guide
(guidance on how to run an assessment)

Past tasks & reports

Summer 2018

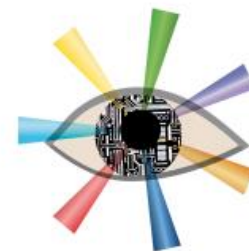**Task**

Mark Scheme

Lead Examiner Report

Information Technology: Learner Workbook

This learner workbook is designed to give learners an introduction to the content listed under the essential content section within the specification for unit 14
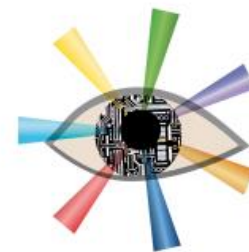
Key dates for summer 2019

Information Technology			
EXAMS			
Unit	**Date**	**Time**	**Duration**
31760H IT - Unit 1: Information Technology Systems	06/06/2019	AM	2 hours
SET TASKS			
Unit	**Release Date**	**Window for Supervised period**	**Submission deadline**	**Length**
31761H IT - Unit 2: Creating Systems to Manage Information	09/05/2019*	13/05/2019 - 17/05/2019	21/05/2019	Supervised: 10 hours
20158K IT - Unit 11: Cyber Security and Incident Management	Part A & B: 29/04/2019	Part A & B: 29/04/2019 - 17/05/2019	21/05/2019	Supervised: Part A: 5 hours Part B: 4 hours
20161K IT - Unit 14: IT Service Delivery	Part A: 01/04/2019 Part B: 29/04/2019	29/04/2019 - 17/05/2019	21/05/2019	Prep: 3 hours Supervised: 8 hours

*This material is released to allow centres to organise computer access. It must not be released to learners until the supervised period begins.

You should check the official timetable in case of any changes. The full summer 2019 timetable can be found here
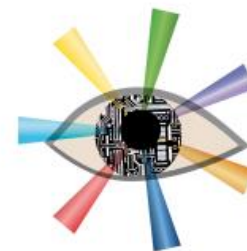
What is new for 2019?

ResultsPlus

a free online results analysis tool for teachers that gives you a detailed breakdown of your students' performance in Edexcel exams.
Widely used by teachers across the country, ResultsPlus provides a detailed analysis of your students' performance and helps you to identify topics and skills where your students could benefit from further learning, helping them gain a deeper understanding of their subject.

examWizard

An online resource containing a huge bank of past paper questions and support materials to help you create your own mock exams and tests. Available for a range of GCSE, A level subjects, BTEC and Functional Skills, examWizard is easy to use, intuitive and saves you valuable time.

Information Technology

Information Technology

Specialist help and advice

You also have access to specialist support and advice from our Computing and IT subject advisor Tim Brady.

Tim will be happy to help with any questions you may have about your BTEC Level 3 Computing and IT qualifications.

Tim Brady

Computer Science and ICT

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